



Board of Trustees Meeting

Thursday, April 26, 2018
301 West Hunting Park Avenue- Library
Philadelphia PA 19140
5:30 pm

Board Members Present: Rev. John Rice, Mrs. Carmen Rocha, Mrs. Denise Cruz, Rev. Roger Zepernick, Ms. Carmen Torres, Mrs. Nancy Santiago Negron, Mrs. Wanda Novales

Board Members Absent: Rev. Luis Cortes, Mr. Brandon Fuller, Rev. Magaly Martinez, Ms. Asdry Irizarry, Mr. Jeremy Ibrahim, Mr. Danilo Diaz

Staff/Management Present: Mr. David Rossi, Mr. William Hopkins, Rev. Danny Cortes, Mr. David Solivan, Ms. Tania Diaz, Mr. Nate Stringfield, Ms. Kim Chung, Ms. Lori Walinsky, Mr. Jorge Calixto, Ms. Alicia Mojica, Ms. Yesenia Garcia

Greeting

Rev. Roger Zepernick welcome all and called the meeting to order at 5:45 pm.

Minutes

Rev. Roger Zepernick called for a motion to approve the minutes from the February 22, 2018 Board Meeting. Ms. Denise Cruz motioned. Ms. Carmen Torres seconded. The vote was as follows:

Yeas: Rev. John Rice, Mrs. Carmen Rocha, Mrs. Denise Cruz, Rev. Roger Zepernick, Ms. Carmen Torres, Mrs. Nancy Santiago Negron, Mrs. Wanda Novales- 7

Nays: 0

Abstentions: 0

Rev. Danny Cortes informed the Board that Jeremy Ibrahim Gonzalez is dealing with a family matter and is unable to attend.

Statement of Financial Interests

The Board was reminded that the Statement of Financial Interests forms are due before the end of this month.

Disciplinary Subcommittee Recommendations

Rev. Roger Zepernick presented the recommendations as follows:

Proposed Student Expulsion – J.I.Q. (Student ID#7779925) 8th Grade

RESOLVED, that student J.I.Q. *will be expelled* for a period of thirty (30) days. Student J.I.Q. violated the Zero Tolerance Policy by consuming an alcoholic beverage on school grounds during school hours.

Rev. Zepernick called for a motion to approve the Disciplinary subcommittee recommendations. Ms. Denise Cruz moved to accept the motion. Ms. Carmen Torres seconded the motion. The vote was as follows:

Yeas: Rev. John Rice, Mrs. Carmen Rocha, Mrs. Denise Cruz, Rev. Roger Zepernick, Ms. Carmen Torres, Mrs. Nancy Santiago Negron, Mrs. Wanda Novales- 7

Nays: 0

Abstentions: 0

HS Director of Instruction Report

Mr. Jorge Calixto reported that weekly meetings with Department Heads are still taking place. Discussions revolve around identifying teachers' best practices, teacher observations and setting high expectations for both students and faculty members.

Small groups of student will be attending Keystone Math and Literacy tutoring sessions. The sessions are in addition to the Esperanza Scholars Program which is targeting students that need additional academic support.

Other topics Mr. Jorge Calixto reported out on were: senior class credit recovery, curriculum needs assessments, benchmark testing, Keystone data, and Class of 2019 SAT prep.

Ms. Nancy Santiago-Negron would like to know who is the teacher that attending the May 2 College Day. The board would like an email regarding the chess team update.

MS Director of Instruction Report

Ms. Tania Diaz reported that PSSA's benchmark were completed earlier this week with few make-ups needed.

Students who are failing a major subject are on Academic Probation and possible summer school year may be offered. Parents have been notified of potential failure and mandatory tutoring will continue until June.

All formal observations have been conducted and conversations have occurred with faculty members who have not met their goals.

The girls' chess team participated in the National Championship in Chicago, IL and finished in 3rd place.

The Board would like to recognize the teachers who go above and beyond such as the Chess Team facilitators.

ES Director of Instruction Report

Ms. Kim Chung informed that six of our first grade students are reading at a second grade level. Presently 46% of the students are reading at or above reading level.

Finance Committee Report/ Monthly Financial Report

Mr. David Rossi informed that the committee spoke about the following topics: redirection and 2018-19 budget.

Mr. William Hopkins reported that current ratio is .40.

Mr. David Rossi informed there is a surplus of \$130,000. It is projected that budget would most likely finish with a slight deficit at end of year. This does not account for any change in payment status, or the 363.

Banking Resolution

Resolution tabled.

FY 2018-19 Draft Budget

Mr. David Rossi reviewed the proposed budget for 2018-19 comparing to the previous year with a projected deficit of \$1.2 million. Total revenue is projected at \$21.9 million which is .72% less than the current year. Total expenses are projected at \$23.1 million.

Mr. David Rossi has offered to share the management agreement which reflects the scope of services provided.

The Board and administration discussed options for increasing student enrollment at the elementary school level.

Draft budget reflects a 3% wage increase. From a compliance perspective the following positions are needed: 2 ELL teachers (ES and HS) and PT Special Education Teacher at the elementary school level will go to a full time position. A PT Registrar has been added to the budget. This position was eliminated this year

Reductions to the budget are: Director of Education Technology -services are outsourced, PIMS Administrator- services are outsourced, HS Spanish Teacher- no longer needed due to scheduling structure.

Next steps: identify possible cuts, identify and prioritize all non-essential expenditures, seek to negotiate all expiring contracts including nursing, outsourced services and seek to renegotiate terms of existing contracts including the management contract. Potential cuts would be discussed with management and the finance committee.

Mr. William Hopkins informed that revenues for PSERS subsidies were eliminated and the rates for contributing to PSERS increased drastically.

The Board and administration discussed the next steps to balancing the budget.

Annual Charter Evaluation

Mr. David Rossi walked through the 2017 Annual Charter Report highlighting areas of strengths and weakness. The document is a public document and it is published at the School District of Philadelphia's website. The report is broken out into four sections and they are: academic success, organizational compliance, financial health and sustainability, and equity. This document is only created for charter school whereas the School Progress Report is completed for all schools.

Graduation Speaker

Ms. Lori Walinsky reported that Kathelyne Pichardo of the Class of 2007 has been selected as the alumnus speaker. Kathelyne completed her doctoral degree in physical therapy. She is a licensed physical therapist and works in the community.

Rev. Roger Zepernick called for a motion to approve Kathelyne Pichardo as the alumnus speaker. Ms. Carmen Rocha motioned. Rev. John Rice seconded. The vote was as follows:

Yeas: Rev. John Rice, Mrs. Carmen Rocha, Mrs. Denise Cruz, Rev. Roger Zepernick, Ms. Carmen Torres, Mrs. Nancy Santiago Negron, Mrs. Wanda Novales- 7

Nays: 0

Abstentions: 0

Proposed 2018-19 Board Meeting Schedule

Mr. David Rossi presented the proposed Board Meeting schedule. Mr. Rossi explained that additional meetings were added should they need to vote on any resolutions for potential Disciplinary Hearings. The Board Retreat is tentatively scheduled for August 2, or 3 or 6 or 7 pending Board availability. An email will be sent to verify Board Members availability. All Board

of Trustees meetings are scheduled to begin at 5:30pm with the exception of the Board Retreat in August. The disciplinary review hearings are pending parents' availability.

August 2, 2018	Board of Trustees Retreat
October 16, 2018	Finance Committee Meeting
October 18, 2018	Disciplinary Review Hearing
October 25, 2018	Board of Trustees Meeting
November 15, 2018	Disciplinary Review Hearing
December 4, 2018	Finance Committee Meeting
December 6, 2018	Disciplinary Review Hearing
December 13, 2018	Board of Trustees Meeting
January 17, 2019	Disciplinary Review Hearing
January 24, 2019	Board of Trustees Meeting (If needed)
February 19, 2019	Finance Committee Meeting
February 21, 2019	Disciplinary Review Hearing
February 28, 2019	Board of Trustees Meeting
March 21, 2019	Disciplinary Review Hearing
March 28, 2019	Board of Trustees Meeting (If needed)
April 11, 2019	Disciplinary Review Hearing
April 23, 2019	Finance Committee Meeting
April 25, 2019	Board of Trustees Meeting
May 23, 2019	Disciplinary Review Hearing
May 30, 2019	Board of Trustees Meeting (If needed)
June 4, 2019	Disciplinary Review Hearing
June 11, 2019	Finance Committee Meeting
June 13, 2019	Board of Trustees Meeting

Rev. Roger Zepernick called for a motion to accept the meeting schedule. Rev. John Rice moved. Ms. Carmen Rocha seconded. The vote was as follows:

Yeas: Rev. John Rice, Mrs. Carmen Rocha, Mrs. Denise Cruz, Rev. Roger Zepernick, Ms. Carmen Torres, Mrs. Nancy Santiago Negron, Mrs. Wanda Novales- 7

Nays: 0

Abstentions: 0

Proposed 2018-19 School Calendar

Mr. Rossi presented the proposed 2018-19 school calendar as follows:

August 2 or 3 or 6 or 7	Board Retreat?
August 20-21	New Staff Orientation
August 22-24	All Faculty and Staff Professional Development (1)
August 27	First Day of School for 2 nd , 6 th and 9 th Graders
August 28	First Semester Begins for all Students
August 31	No School
September 3	Labor Day – School Closed
September 21	Professional Development Day-No Classes (2)
September 25	Middle School Back to School Night 6:00 PM-8:00 PM
September 26	High School Back to School Night 6:00 PM-8:00 PM
September 27	K-5 Back to School Night 6:00 PM-8:00 PM
October 5	Professional Development Day- Half Day for Students (3)
October 25	Board of Trustees Meeting (5:30 PM)
November 6	Professional Development Day- No Classes (4)
November 12	Veterans Day – School Closed
November 22 & 23	Thanksgiving Holiday- School Closed
December 13	Board of Trustees Meeting (5:30 PM)
December 14	Professional Development Day- No Classes (5)
December 24 – January 2	Winter Recess- School Closed
January 3	School Resumes
January 18	Professional Development Day- No Classes (6)
January 21	Martin Luther King, Jr. Day – School Closed

January 24	Board of Trustees Meeting (5:30 PM) <i>(if needed)</i>
February 18	President's Day – School Closed
February 28	Board of Trustees Meeting (5:30 PM)
March 8	Professional Development Day- Half Day for Students (7)
March 28	Board of Trustees Meeting (5:30 PM) <i>(if needed)</i>
April 17-April 22	Spring Break
April 23	School Resumes
April 25	Board of Trustees Meeting (5:30 PM)
May 27	Memorial Day – School Closed
May 30	Board of Trustees Meeting (5:30 PM) <i>(if needed)</i>
May 31	Graduation-Early Dismissal
June 7	Early Dismissal- Last Day of School
June 13	Board of Trustees Meeting (5:30 PM)

Rev. Roger Zepernick called for a motion to accept the 2018-19 academic calendar. Ms. Carmen Rocha moved. Ms. Denise Cruz seconded. The vote was as follows:

Yeas: Rev. John Rice, Mrs. Carmen Rocha, Mrs. Denise Cruz, Rev. Roger Zepernick, Ms. Carmen Torres, Mrs. Nancy Santiago Negron, Mrs. Wanda Novales- 7

Nays: 0

Abstentions: 0

Personnel Report

Mr. David Rossi presented the Personnel Report as follows:

Middle School

1. Strunk, Eden: FT Teacher, 3/19/2018
Master of Science and Education, Secondary Social Studies
Pennsylvania Instructional I Certificate in Social Studies 7-12
2. Rosa, Ashlee: PT After School Program Art Club 21st Century, 4/16/2018
Bachelor in Early Childhood Education and Teaching, Esperanza College (in progress)

High School

1. List, Yana: FT Biology Teacher, 3/26/2018
Master in Curriculum and Educational Technology, Ball State University
Pennsylvania Instructional I Certificate in Biology 7-12

Operations/Shared Services

1. Gonzalez, Angel, Food Service Worker On Call, 3/21/2018

SUBSTITUTES

1. Pathy Nsimpasi (MS)
Master of Science in Mathematics, University of Nebraska

STAFF DEPARTURES FOR THE 2017-2018 ACADEMIC YEAR:

1. Torres, Vanessa; FT Biology Teacher (HS) 3/20/2018

On-Leave:

Rachel LeCure (MS)
Widalys Gonzalez (HS)
Rena O'Donnell (MS)
Patricia Mulcahy (MS)

Vacancies:

HS: None

MS: FT Math 6th Grade, PT Special Education Paraprofessional

ES: None

ES/MS: None

K-12

- Speech/Language Therapist
- Director of Educational Technology

Staff Transitions:

1. Torres, Alex: Previous Position Part Time Maintenance Worker, New Position: Part Time Administrative Assistant (Shared Services)
2. Torres, Marcos: Previous Position On-Call Maintenance, New Position: PT Maintenance (MS)
3. Carrillo, Francisca: Previous Position On-Call Food Service Worker, New Position: Part Time Food Service Worker (MS)
4. Garcia, Belgica: Previous Position PT Food Service Worker, New Position: Part Time Maintenance Worker (ES)
5. Leon, Vanessa: Previous Position PT Maintenance Worker, New Position: On-Call Driver (Shared Services)

6. Allende-Averette, Isa: Previous Position PT Special Education Paraprofessional, New Position: FT Special Education Administrative Assistant

Rev. Roger Zepernick called for a motion to accept the personnel report. Ms. Denise Cruz moved. Rev. John Rice seconded. The vote was as follows:

Yeas: Rev. John Rice, Mrs. Carmen Rocha, Mrs. Denise Cruz, Rev. Roger Zepernick, Ms. Carmen Torres, Mrs. Nancy Santiago Negron, Mrs. Wanda Novales- 7

Nays: 0

Abstentions: 0

Contract Approvals

Mr. David Rossi presented the Contract Approvals as follows:

1. Student Number 387-16: EA has entered into a settlement agreement for A.B. Student Number 387-16. The settlement includes attorney fees at a cost of \$5,500 and \$50,000 for education expenses and services.

Contracts 2-4 are eRate contracts. All are effective July 1, 2018. All contracts are not valid without a letter of funding from eRate.

Contract 2 is for telecommunications and will be acted on if approved by the board. Once funding is approved we are reimbursed up to 90% of the contract.

Contracts 3-4 are network electronic, cabling, and maintenance contracts for the installation of new hardware and ports.

Contract 2 is considered "Category 1" and will be budgeted at 10% for Internet and 70% for voice for 2018-19.

Contracts 3-4 are considered "Category 2" and will be budgeted at 15% in the 2018-19 budget.

2. Verizon (Category 1): Cellular Voice Services- for 30 lines and 15 with mobile broadband access calling plan at monthly rate of \$4,782.21

3. Micro Technology Group, Inc. (Category 2): AeroHive AP Licensing (HS/MS/ES) - \$15,513.88 1-year renewal of AeroHive AP licensing agreement and management portal.

4. Micro Technology Group, Inc. (Category 2): Cisco Base (HS/MS/ES) - \$4,921 1-year renewal of Cisco Base support contact.

Rev. Roger Zepernick called for a motion to accept the contract approvals. Ms. Carmen Rocha moved. Rev. John Rice seconded. The vote was as follows:

Yeas: Rev. John Rice, Mrs. Carmen Rocha, Mrs. Denise Cruz, Rev. Roger Zepernick, Ms. Carmen Torres, Mrs. Nancy Santiago Negron, Mrs. Wanda Novales- 7

Nays: 0

Abstentions: 0

Other Topics/Next Meeting Preview

Mr. David Rossi informed the Board that given that the National Hispanic Prayer Breakfast will be held June 12-14 we would need to reschedule June’s Board meeting. The proposed new date is Thursday, June 21st.

Rev. Roger Zepernick called for a motion to accept the change of June’s meeting from the 14th to the 21st. Ms. Denise Cruz moved. Rev. John Rice seconded. The vote was as follows:

Yeas: Rev. John Rice, Mrs. Carmen Rocha, Mrs. Denise Cruz, Rev. Roger Zepernick, Ms. Carmen Torres, Mrs. Nancy Santiago Negron, Mrs. Wanda Novales- 7

Nays: 0

Abstentions: 0

Meeting Adjournment

Meeting adjourned at 8:14pm.

Board of Trustees Secretary

Date

Minutes Taken by Yesenia Garcia